



Technology Department

Device User Agreement, Protection Plan, Damage, Loss and Repair Information

Sisters School District views the use of electronic resources as central to the delivery of its educational program. By providing each secondary student a chromebook computer to use at school and at home, Sisters School District intends to enable an engaging, collaborative, self-directed, and empowering learning environment. Students are expected to use district technology and network resources responsibly and parents are expected to collaborate with the school district in ensuring their child uses the district issued device in accordance with district policies and guidelines. Below is a summary of commitments made by students and parents.

Student Agreement

Students agree to the following responsibilities before, during, and after school whether or not they are on or off campus.

- Use the device in a responsible and ethical manner, complying with the Sisters School District Code of Conduct in regards to cyberbullying ([JFCFA/GBNAA](#)) and Electronic Communications System ([IIBGA](#)) and [IIBGA-AR](#)) at all times. Use technology only to support learning and school appropriate functions. (<http://ssd6.org/schoolboard/policies/>)
- Obey school rules concerning behavior and communication that apply to technology use.
- Avoid damaging school equipment by using the device in an appropriate manner and taking a proactive role to aid Sisters School District in the protection of the chromebook by reporting all issues.
- Notify a staff member or parent/guardian immediately of information, images, or messages that are inappropriate, dangerous, threatening, or uncomfortable.
- Return the chromebook at the end of the school year (or district enrollment) in the same condition received.
- Secure the device at all times.
- Bring the chromebook to school daily fully charged.

Parent Agreement

The parent/guardian agrees to monitor student use at home, and away from school. The best way to keep students safe and on-task is to have a parent/guardian present and involved.

- Talk to my child about values and the standards that they should follow on the use of the Internet just as you do on the use of all digital media (TV, phones, movies, music, etc.).
- Be active participants by asking your child to show you what sites they are navigating to and how they are being used in your child's education.
- Ensure that siblings and other family members are not using the device for personal use.
- Assume responsibility for the cost of repair or replacement if the device is not returned, damaged, lost or stolen.
- Encourage balanced and healthy digital media use.

Device Protection Plan

Devices are on loan to students and remain the property of the Sisters School District. SSD will incur the repair cost for damaged equipment resulting from normal use or equipment malfunction. Costs for all other damage, loss, or theft—whether intentional or accidental—will be the responsibility of the student.

Sisters School District offers an optional and inexpensive annual protection plan for parents/guardians to lessen the financial burden should an incident occur. If a family chooses not to enroll in the Chromebook Protection Plan, you will be financially responsible for the full repair or replacement cost of the device.

Fees are annual and non-refundable.

\$25 – base Protection Plan fee*

\$15 – Protection Plan fee for families qualifying for free or reduced meal prices

. *Families with multiple children will only be required to pay two protection plan fees to cover all district devices within the family.

Coverage and Benefits

The following benefits are afforded under the protection plan. Sisters School District staff reserve the right to determine the cause of damage or loss and may adjust or escalate the fees if gross negligence is determined.

Repair/Replacement Fee	1st Claim	2nd Claim	All Other
Accidental Damage	None	50% of cost	Full cost to replace
Theft (with police report)	None	50% of cost	Full cost to replace
Loss or damage due to negligence	Full cost to replace	Full cost to replace	Full cost to replace

Reporting Damage or Loss

In the event of damage or loss, contact school staff immediately. Any technical issue with the device must be reported to the school Technology Office in order to avoid further damage. In the event of theft or damage due to criminal activity, families should notify local law enforcement.

Repairs

Regardless of the cause of damage or malfunction, SSD Technical Support is available to assist students with getting issues resolved quickly. If it is determined that a device needs extensive repair, Technology Office staff will swap out the student's device with an operable one.

DO NOT TAKE SSD owned devices to an outside computer service for repair.

Repair costs range from \$10 - \$400 and include only the cost of the repair parts; the district does not charge labor for repairs. See table for most commonly incurred replacement costs.

Component	Approximate Cost
Complete replacement (NL7CT, NL71CT)	\$350
Complete replacement (NL72T)	\$400
Screen	\$170
Camera	\$20
Lower and Upper Casing	\$30
Keyboard	\$30
Charger	\$25
Asset Sticker Removal	\$10
Chromebook Bag	\$35

Form must be returned
to receive Chromebook

Technology Department

Chromebook Device Protection Plan (Insurance)

Annual rate: \$25 (\$15 for qualified Free/Reduced Lunch participants)

☐

I am purchasing device protection

☐ \$_____ Cash/check returned with this form.

☐ Bill my student's account and I will pay in person or by phone by 9/29/23.

I understand the device is NOT protected until payment is received.

☐

**I am NOT purchasing device protection and agree to
cover all device repairs and losses.**

Device User Agreement

My student and I have read, discussed and agree to the responsibilities and expectations outlined in this form, as well as:

- Sisters School District Student and Parent Handbook 1:1 Handbook,
- Sisters School District Code of Conduct in regards to cyberbullying ([JFCFA/GBNAA](#)) and Electronic Communications System ([IIBGA](#)) and [IIBGA-AR](#)). (<http://ssd6.org/schoolboard/policies/>)

By Signing below, I also give my consent for my student to use [Google Third Party and Services for Education](#).

Student Name (print): _____ ID#: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____